

# HLC – Developer and Builder Group

## How to respond to the Invitation To Participate (ITP)

HLC seeks to increase the housing supply in New Zealand by initiating housing development projects on under-utilised Crown land.

HLC is committed to the delivery or enablement of over 50,000 houses over the next 10-15 years through the sale of over 1,200 clean, clear, serviced superlots that are ready to build on.

The resulting relationships from this process will transfer across to the Housing and Urban Development Authority when established.

In order to achieve these ambitious targets, HLC is seeking to engage with builders and developers/housing providers through the establishment of two partner groups.

- “Developers/Housing providers” i.e. parties intending to acquire an interest in land and develop in accordance with a Development Agreement with HLC;
- “Builders” i.e. parties intending to build houses under construction agreements with HLC but who are not intending to acquire an interest in land.

### Timings

ITP Opens	22 January 2019 (Tuesday)
Deadline for responses	14 March 2019 (Thursday)
Evaluation period ends	30 April 2019 (Tuesday)
Respondents notified of initial member selection	16 May 2019 (Thursday)

## PLEASE APPLY TO BECOME A PARTNER ONLINE

To apply to be part of either or both of these groups, please respond by **completing this form online**.

This should take around an hour to complete. You may require the following documents to upload as part of this application:

- *Current financial status*
- *Organisation structure*
- *Organisation’s history*
- *Project 1 supporting info*
- *Project 2 supporting info*
- *Project 3 supporting info*

For your reference a printable PDF version of the online form is available to download ( [www.hlc.co.nz/itpresponse](http://www.hlc.co.nz/itpresponse) ), but you must complete your application online.

**About the respondent**

**What are you registering your interest in?**

- Developer/Housing Provider Group (1)
  - Builder Group (2)
  - Both (3)
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**About your Organisation**

- Organisation name (1) \_\_\_\_\_
  - Organisation website (16) \_\_\_\_\_
  - Address 1 (6) \_\_\_\_\_
  - Address 2 (7) \_\_\_\_\_
  - Address 3 (8) \_\_\_\_\_
  - Suburb (9) \_\_\_\_\_
  - Region (10) \_\_\_\_\_
  - Post code (11) \_\_\_\_\_
  - Country (12) \_\_\_\_\_
-

**Is your postal address different to the above? If yes, please provide your postal address.**

Yes (1)

No (2)

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**Please provide your postal address:**

Address 1 (1) \_\_\_\_\_

Address 2 (2) \_\_\_\_\_

Address 3 (3) \_\_\_\_\_

Suburb (4) \_\_\_\_\_

Region (5) \_\_\_\_\_

Post Code (6) \_\_\_\_\_

Country (7) \_\_\_\_\_

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Type of Organisation

- Limited Liability Company (NZ) (8)
  - Overseas Registered Company (2)
  - Sole Trader (3)
  - Public Listed (4)
  - Incorporated Society (5)
  - Iwi Entity (6)
  - Co-Operative (9)
  - Trust (10)
  - Other (7)
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Please identify Iwi/Hapū affiliation

\_\_\_\_\_

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If Other, please specify

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**Is your organisation subject to the Overseas Investment Act 2018?**

- Yes (1)
  - No (2)
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**You selected yes, please provide further details [500 character response]:**

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**Please provide a contact person for this registration**

- Full name (1) \_\_\_\_\_
- Position (2) \_\_\_\_\_
- Contact number (3) \_\_\_\_\_
- Email address (4) \_\_\_\_\_

**End of Block: Profile**

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**Start of Block: What types of opportunities are you interested in**

**What is your current capacity and what type of opportunities are you interested in?**

**Please confirm what typologies and scale you are currently developing on a per annum (p.a.) basis, now.**

**Note, if you are a new organisation and are not currently building or developing, please select 0**

	0 (7)	< 10 p.a. (1)	10 - 25 p.a. (2)	25 - 50 p.a. (3)	50 - 100 p.a. (4)	100 - 200 p.a. (5)	200+ p.a. (6)
Single House (1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Terrace/Duplex Housing (3)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2-3 Storey Apartments (4)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4-6 Storey Apartments (5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7+ Storey Apartments (7)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mixed-use / Commercial (6)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Retirement / Childcare, etc. (8)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Please indicate the typologies and scale you are interested in being considered for.

We suggest that you assess the typologies and scale for which you would like to be considered for based on your organisation's current available capacity.

	0 (7)	< 10 p.a. (1)	10 - 25 p.a. (2)	25 - 50 p.a. (3)	50 - 100 p.a. (4)	100 - 200 p.a. (5)	200+ p.a. (6)
Single House (1)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Terrace/Duplex Housing (3)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
2-3 Storey Apartments (4)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
4-6 Storey Apartments (5)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
7+ Storey Apartments (7)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Mixed-use / Commercial (6)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Retirement / Childcare, etc. (8)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Please select which locations you would prefer to be considered for.**

- Northcote (1)
  - Mt Roskill (2)
  - Oranga (5)
  - Mangere (7)
  - Tāmaki (8)
  - All locations (9)
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**Select which of the below long-term tenure methods that your organisation currently provides or intends to provide, and if so, please provide brief description of method**

- Shared equity (1) \_\_\_\_\_
- Long-term rental (2) \_\_\_\_\_
- Rent-to-own (3) \_\_\_\_\_
- Other long-term or intermediate tenure methods: (4)  
\_\_\_\_\_

End of Block: What types of opportunities are you interested in

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Start of Block: Supplementary questions

**Supplementary questions**

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**Organisation Information**

**Please provide a brief summary of your current financial status in such a way as to provide confidence to HLC of your organisation's financial capability to participate in this opportunity.**

**In the case of a consortium, this information should be provided for each organisation [1000 character response].**

**There is an option to upload any supplementary information as a PDF.**

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**Optional, upload evidence of your financial status here [PDF, maximum 5 pages].**

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**Please provide a brief description of your organisation structure [1000 character response]:**

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**Optional, upload a supplementary diagram of your organisation structure [PDF, maximum 2 pages]:**

**Has any director or any key personnel in your organisation been adjudicated bankrupt, convicted or charged, or been a director or key personnel of any entity that has gone into liquidation?**

Yes (1)

No (2)



**You selected yes, please provide further details [500 character response]:**

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**Capability**

**Please provide a overview of your organisation's history; including details of projects your organisation typically delivers or plans to deliver [2500 character response]:**

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Please provide supportive organisation brochure, or other marketing material, to support your organisations history

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**If you have completed past projects, please give 3 examples demonstrating your organisation's experience in delivering developments, considering HLC's wider objectives (including details of the various typologies and scale of work)**

**Please indicate below what your example projects demonstrate.**

	Project 1 (1)	Project 2 (2)	Project 3 (3)
Affordable (1)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sustainable (2)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Social and Community outcomes (3)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Innovation in construction (5)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Offsite manufacture (6)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Alternative Tenure Models (7)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Design Excellence (11)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>



**Project 1 description [2000 character response]**

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**Please upload supporting information of Project 1 [maximum 2 pages, PDF]:**

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**Project 2 description [2000 character response]:**

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**Please upload supporting information of Project 2 [maximum 2 pages, PDF]:**

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**Project 3 description [2000 character response]:**

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**Please upload supporting information of Project 3 [maximum 2 pages, PDF]:**

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**Innovation** If relevant, describe your organisation’s intended innovative solutions for delivering housing that enhances or increases any of the following  
**Optional, upload any supplementary information as a PDF.**

	Innovation area (1)
Affordable (1)	<input type="checkbox"/>
Sustainable (2)	<input type="checkbox"/>
Social and Community outcomes (3)	<input type="checkbox"/>
Cultural Outcomes (4)	<input type="checkbox"/>
Innovation in construction (5)	<input type="checkbox"/>
Offsite manufacture (6)	<input type="checkbox"/>
Alternative Tenure Models (7)	<input type="checkbox"/>
Contribution to industry (8)	<input type="checkbox"/>
At Scale (9)	<input type="checkbox"/>
At Pace (10)	<input type="checkbox"/>
Design Excellence (11)	<input type="checkbox"/>



Please provide a high level summary of how your organisation is going to delivery the above



innovations  
[2000 character count]

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**Innovative solutions file upload [PDF, maximum 4 pages]:**

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End of Block: Supplementary questions

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Start of Block: Declaration

## Declaration

*Conflicts of Interest* A conflict of interest is a situation in which a participant could gain (or be seen to gain) an unfair advantage through an association with an individual or organisation. Associations include financial, personal, professional, family-related or community-related relationships. Conflict includes any situation where conflict is reasonably likely to occur or could reasonably be perceived to occur.

The responses below must take into account all organisations associated with the Respondent (including subcontractors).

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**I/we confirm that we have not offered any material gifts, hospitality, rewards or favours to any HLC employees other than as previously disclosed or known to HLC.**

Yes, I/we have (1)

No, I/we have not (2)



**You selected yes. Please provide details [500 character response]:**

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**I/we confirm that we comply with all necessary legislation and other regulatory requirements and agree to notify HLC as soon as possible if any material breaches occur.**

Yes we comply (1)

No we do not comply (2)



**You selected no. Please provide details [500 character response]:**

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**I/we confirm that we comply with all Health and Safety legislation and associated regulatory requirements and agree to notify HLC as soon as possible if any breaches occur.**

Yes we comply (1)

No we don't comply (2)



**You selected no. Please provide details [500 character response]:**

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**Does any person in your organisation or related party, have a involvement in any evaluation or decision-making relating to this procurement process?**

- Yes (57)
- No (58)
- Potential (59)
- Perceived (60)



**You selected yes, potential, or perceived. Please provide details [500 character response]:**

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**Do any HLC employees have a direct or indirect financial interest in your organisation?  
(e.g. the person is an employee of, or a shareholder in, your organisation)**

- Yes (109)
- No (110)
- Potential (111)
- Perceived (112)



**You selected yes, potential, or perceived. Please provide details [500 character response]:**

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**Declaration** I/We declare that in submitting this response and this declaration:

- Have read and agreed to the Process and have read the ITP and all associated documents
- All information provided in its submission is complete, accurate and is not misleading in any way
- The submission does not contain intellectual property that will breach a third party's rights
- There are no undisclosed conflicts of interest and agree to notify HLC as soon as possible of conflicts of interest that arise (or could arise) in the future
- Other than what it has disclosed to HLC, the Respondent is not involved in any current or pending litigation, arbitration or administrative proceedings which may adversely affect the business or reputation of HLC if the Respondent becomes a Partner
- The Respondent is financially solvent and operates as a going concern
- The Respondent and its project teams are eligible to work in New Zealand
- The Respondent does not have any Restraints of Trade against it which may inhibit working with HLC in the proposed areas
- The Respondent has not engaged, and will not engage, in uncompetitive behaviour which may deny legitimate business opportunities to other Respondents
- Have correctly disclosed whether the Respondent is subject to the Overseas Investment Act 2016
- Agree the Terms of Contract in the Heads of Agreement accompanying the ITP will be the terms used if a contract is awarded to a Partner. HLC reserves the right to change the terms of the contract at its sole discretion

I/We understand that the falsification of information, supplying misleading information or the suppression of material information in this declaration and the submission may result in the submission being eliminated from further participation in the Panel process and may be grounds for termination of any contract awarded as a result of the Panel process . By making a submission, the person named below represents, warrants and agrees that he/she has been authorised by the Respondent to make this declaration on its behalf.

Name (1) \_\_\_\_\_

Job title (7) \_\_\_\_\_

Organisation (2) \_\_\_\_\_

Phone number (3) \_\_\_\_\_

Email address (4) \_\_\_\_\_

Date (DD/MM/YYYY) (5) \_\_\_\_\_



## Signature

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The entering of an individuals name in the above signature box constitutes the Respondents electronic signature for the purposes of execution of this Response.

The signatory above confirms that they have all necessary authority to bind the Respondent to this Response.

The Respondent consents to being bound by their electronic signature above.

End of Block: Declaration

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Start of Block: Note that you are about to submit

This is the last section prior to submitting your form. Please review your responses to ensure that you are satisfied before you clicking next, you will have the opportunity to download a PDF of your responses in the next section.

End of Block: Note that you are about to submit

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